

IVYBRIDGE TOWN COUNCIL

THE PLANNING AND INFRASTRUCTURE COMMITTEE

The Planning and Infrastructure Committee considers the environmental and development aspects in the Town and immediate surrounding area, monitoring the activities of private developers, local authorities and public undertakings, including such matters as highways, lighting and transport.

1) TERMS OF REFERENCE

- a) Consider all planning aspects of development within the Town.
- b) Consider all matters affecting the Town Infrastructure.
- c) Consider and monitor development plans.
- d) Consider all matters relating to transport.
- e) Consider all matters relating to highways and traffic management including vehicle parking in the Town.
- f) Consider all matters affecting the Town lighting.
- g) Consider members' attendance at conferences, courses and meetings relevant to the work of the Committee and to receive any reports submitted by attendees.
- h) Promote sustainable development in the Town.
- i) Monitor proposals identified in relation to local planning policies.

2) ACTION

- a) Respond as consultee to any planning application or consultation document within the terms of reference of the Committee.
- b) Implement items relating to Income and Expenditure as set out in the Council's annual budget and reserves specific to the Committee's activities.
- c) Submit proposals for transport initiatives to the relevant funding bodies.
- d) Set a budget in accordance with the Council's Standing Orders, which will ensure the provision, maintenance and agreed development of facilities.

3) Arrangements for Delegation to Officers

- a) Subject below exceptions, the Town Council Clerk (or delegate) has authority to provide comments to the planning authority as statutory consultee on behalf of the Council **except** those:
 - i) Planning Applications
 - ii) Listed Building Consents
 - iii) Advertisement Consents
 - iv) TPO final confirmations (excluding emergency TPOs)
 - v) Works to TPO trees
 - vi) Permission in Principle Applications
 - vii) Applications to discharge conditions

- b) Which:
 - i) relate to the Council's own land
 - ii) when the applicant or agent is a Councillor, (or an immediate family member)
 - iii) is an application when the applicant is an Officer (or an immediate family member)
 - iv) the application relates to land that is in the ownership of a Councillor or Officer (or an immediate family member)

- c) Or which in the opinion of the Town Clerk, in consultation with the Chair and Vice Chair of the Committee:
 - i) there is finely balanced policy or precedent issues
 - ii) there are probity issues or public interest reasons for the matter to be determined by the Committee
 - iii) the matter is an unusual response to a particular set of issues that warrants debate by the Committee
 - iv) it is reasonable for the Committee to decide the matter as part of the regular agenda

- d) A list of decisions where comments have been submitted via delegation will be published as part of Planning and Infrastructure Committee Agenda.

4) Frequency of Meetings

- a) The Planning and Infrastructure Committee will meet every three weeks. Dates are confirmed within the Town Council calendar on an annual basis.

5) Agenda Setting

- a) The Chairperson and Vice-Chairperson will agree the agenda for the Committee following consultation with the Town Clerk (or delegated officer). If the Chair or Vice-Chairperson is not available, then the Mayor will be consulted. If none are available within reasonable timescales then the Town Clerk (or delegated officer) will decide items to be included.
- b) Agendas will be shared in full on the Town Council website and relevant Town Council social media accounts, and will include any papers under consideration, or links to the documents on the South Hams District Council planning website.